

Village of Key Biscayne
88 West McIntyre Street
Key Biscayne, FL 33149

K – 8 Education Advisory Board

Tuesday, May 4, 2010 9:15 A.M.

Building, Zoning, and Planning Department
Conference Room, 2nd floor Suite 250

AGENDA

1. Attendance
2. Approval of Minutes – April 6, 2010
3. Additions and deletions
4. District News
5. City of North Miami Compact (See attached)
6. (15 Min.) Subcommittee 1 Report
7. (15 Min.) Subcommittee 2 Report
8. (60 Min.) Discussion and vote on proposed Compact Items
 - a. Subcommittee 2 proposed Extracurricular & Coordinating School Infrastructure Section Items
9. Next Regular Advisory Board Meeting Date – June 1, 2010
10. Adjournment

DRAFT MINUTES: APRIL 6, 2010

1. Attendance: Allison Eng Perez, Betty Sime, Cassia Silva, Charles Viscito, Amy Erwin, Brett Graff, Ana de Varona, Kelly Josephsen Absent: Margie Meagher.
2. Approval of Minutes – March 9, 2010: Motion made by Cassia Silva and seconded by Betty Sime. Minutes approved unanimously.

3. Additions and deletions
4. District News: None to report
5. Subcommittee 1 Report:

Betty Sime gave an update on the volunteer program. Would like to meet with Ms. Tarafa and then meet with the ASK group to discuss volunteer incentives. She would like to get a small group and discuss role of the volunteer group and how it would function. The next step would be asking for volunteers. She would like to have a volunteer program in place for the next school year. Ms. Cassia Silva mentioned speaking to the Woman's club for help in volunteering. Margaret Kent is the President.

Mr. Viscito mentioned that he does not envision the advisory board going on indefinitely. Some of the issues in the compact may overlap with the PTA like the volunteering. It is important to work together with the PTA regarding the volunteering since they do some of it already.

Ms. Brett Graff mentioned that there is classroom volunteer time in which teachers ask for volunteers. This is not thru the PTA. Mr. Viscito mentioned the importance of working with the PTA on the volunteering.

Ms. Graff mentioned that the volunteer group should have a grant writing section. Most major companies provide some type of grants for schools. Ms. Eng-Perez mentioned that she spoke to the Key Biscayne Community Foundation and she has a meeting with them to discuss how they can help. Every year the PTA applies for Key Biscayne Community Foundation grants.

Ms. Graff mentioned that she sent Lisa Martinez the sample text of expanding the EFL program for next school year. Mr. Viscito mentioned that the Village Manager would be the one to work with the district regarding the expansion of the EFL program. We need to get an update from Ms. Martinez regarding the possibility of the expansion.

Ms. Sime mentioned that before the Village Council can discuss the expansion of the program, they need to see the cost. Ms. Silva mentioned asking Councilmember Davey to attend the next board meeting.

Ms. Graff mentioned that we need to find out if the school district will fund any of the expansion. Ms. Eng- Perez reiterated that the board cannot negotiate with the district. The Council has to do the negotiating.

6. Subcommittee 2 Report:

Mr. Viscito reported on the activities on Subcommittee #2. Subcommittee #2 has had two meetings. There is nothing yet on extracurricular activities, but is working on it. As for coordinating school infrastructure he has asked for a meeting with the facilities department. The intent of the meeting is to get an update on the school's facilities. Mr. Viscito passed out an email that he sent to Ms. Martinez asking for certain information. Once a date is given, a special meeting of the advisory board will take place.

7. Methodology to vote on subcommittee proposed Compact Items:

Mr. Viscito mentioned that the subcommittee should be developing language for the draft compact. The subcommittees should be voting on formal ideas and language for the compact. Once voted upon that language is brought to the full board for approval. Once the draft language is voted on by the full board then it is placed on the draft compact and it will not be discussed again until the end when the board votes on the entire compact.

8. Discussion and vote on proposed Compact Items:

The board voted on subcommittee #2 proposed language for compact regarding miscellaneous section of compact.

Miscellaneous

a. Student Support Services

- i. The District and the Village will collaborate to continuously educate students and parents on Student Attendance and Truancy policies consistent with School Board Rules and the formal and informal consequences for students and the school relating to unexcused absences. (3-2 Yes: CV, AE, CS No: BG, BS)
- ii. The District and the Village will jointly encourage student participation in the Key Biscayne Youth Council. (5-0)
- iii. The District and the Village will explore ways in which students can work with the Village to produce educational information broadcasts via Channel 77, Key Biscayne Radio and the Internet for students, parents and Village residents. (5-0)

b. Communications

- i. The District and the Village will work jointly to enhance the level of relevant information that can be accessed from the Village's

website pertaining to Miami Dade County Public Schools for Village residents and visitors. (5-0)

- ii. The District and the Village, in cooperation with the Key Biscayne Chamber of Commerce, will promote public school educational opportunities available to Key Biscayne residents, and will disseminate relevant information through strategic placement at the Chamber Offices, Village Offices and the Key Biscayne Community Center. (5-0)
- iii. The District and the Village, in cooperation with the Key Biscayne Chamber of Commerce, will develop an education roundtable to host regular meetings on educational issues with various community and business leaders and school/district staff. (5-0)
- iv. The District will make available to the Village all student and parent satisfaction data on a regular basis. (5-0)

c. Health & Safety

- i. The District will collaborate with the Village's Parks and Recreation department to implement wellness initiatives regarding nutrition, physical activity and health. (5-0)
- ii. The District and the Village will identify a Police Liaison Officer to insure a coordinated approach on issues related to youth, crime prevention, and other relevant safety concerns. (5-0)
- iii. The District and the Village will work together to support the efforts of the Village's School Crossing Guard Program by educating parents and students about various safety issues, and conducting pedestrian and bicycle safety seminars twice a year. (5-0)
- iv. The Village will continue collaborating with the District to arrange Police, Fire and Rescue educational workshops and seminars. (5-0)

d. Staff Retention

- i. The District and the Village, in cooperation with the Key Biscayne Chamber of Commerce, will collaborate to develop a supplemental staff award program. (5-0)
- ii. The District will make available to the Village all survey data pertaining to teacher satisfaction levels on a regular basis. (5-0)

9. Next Regular Advisory Board Meeting Date – May 4, 2010 at 9:15am

10. Adjournment: Meeting adjourned at 10:50 am

11. Respectfully submitted,

Ana de Varona
Special Projects Coordinator
Village of Key Biscayne